



Pony Parties In Miniature

2019/20 PONY PARTY WINTER BOOKING FORM

Please check on the availability for your specific date and time BEFORE submitting this form and payment.

Telephone **07855 509734**



Parents Name		Full address	
Daytime Tel number			
Evening Tel number			
Mobile Tel number			
Actual Birthday DATE & CELEBRATION age		Post Code	
Birthday Child's name			
Email Address			

PLEASE COMPLETE **ALL** the boxes below. This information is very important as it allows us to choose the most appropriate horses and organise suitable activities. Names are for personalised certificates, party bags and invitations so it is **VERY IMPORTANT** that any changes to children attending are notified as soon as possible. (Particularly with upgrades)

Guests	First name & surname (PRINT) (state if Boy 'B' or Girl 'G' please)	Relationship- Friend brother, sister cousin	Age	NOTES-Any horse experience if any or child with a special need- including shyness etc
1. Birthday Child				
2.				
3.				
4.				
5.				
6.				
7.				
8.				

During our WINTER PERIOD -1st OCTOBER to 22nd December 2019 and then 1st APRIL to 30th April 2020 we offer 7 party packages

WINTER Packages (Tick Choice) 11.30am start	BEST FRIEND- 2 children 3 yrs +	£85	Optional package upgrade: There is now an option to upgrade any of the party packages chosen to really make a statement. Package upgrade includes: For birthday child- totally gorgeous frilled, diamante birthday sash, present from our deluxe range, gorgeous, large birthday rosette and beautiful embellished birthday card. Plus personalised satin sashes for ALL your guests. All priced per party (not per child)	Cost of chosen Party Package	£
	BRONZE- 4 children 3yrs upwards	£140		Cost of upgrade option if chosen	£
	TOTS - 6 children 4 yr olds ONLY	£160		TOTAL AMOUNT	£
	SILVER 6 - 6 children 4 yrs + SILVER 8 - 8 children 4 yrs +	£175 £195			
	WINTER – up to 8 children 5 yrs +	£220			
	WINTER TEENAGE - 8 teenagers 10 years +	£230			



Pony Parties In Miniature

2019/2020 TERMS and CONDITIONS

(For purposes of abbreviation Pony Parties in Miniature will be referred to as PPIM, completion of the booking form and / or payment of the deposit and balance of payment is deemed to be acceptance of these terms and conditions)

- BOOKINGS** - If you wish to make a party booking with PPIM, please contact us in the first instance by e-mail or telephone to check availability of your preferred date / time.
Once a provisional date and time have been agreed over the phone, post this booking form to us at: Pony Parties in Miniature, Wood End Barn, Wood End Lane, Curborough, Lichfield, Staffs. WS13 8EW. ***This provisional booking date will ONLY be held for a period of 7 days to allow a deposit to be received- after this 7 day period the date may be lost to another booking.***
- DEPOSIT** - A deposit is required which must be paid at the time of booking either by cheque posted to the above address (please allow 14 days for receipt and clearance), PayPal for an instant transaction, card payment over the phone, bank transfer or cash delivered in person if you are local.
A DEPOSIT OF £50 is required to secure your party date. The deposit remains the same for any of our party packages.
- OUTSTANDING BALANCE** – must be paid in cash on the day **before**, commencement of the party or by PAYPAL or BANK TRANSFER **before the party date.** .
IMPORTANT- NO CHEQUES ON THE DAY OF THE PARTY- CASH ONLY PLEASE
- PAYPAL PAYMENTS** – PayPal payments will be accepted and are a fast, secure way of paying. The payment should be forwarded to mini parties@mail.com **IMPORTANT PLEASE NOTE that due to high fees, it is essential that the PayPal payment is sent via FRIENDS and FAMILY thank you. Money sent this way does not have the 7% fee charged.**
- CANCELLATION**– your party event will only be cancelled by us in exceptional circumstances beyond our control e.g. in rare cases of staffing or animal health issues. If this should happen you will be offered a full refund of all monies paid or an alternative date. If **you cancel** the deposit paid is non refundable, however, in extreme weather conditions deposits will be refunded or an alternative date agreed. Rain unless absolutely torrential does not affect parties here as we have plenty of shelter ,an indoor party barn and many indoor activities(.We find that, generally the horses don't mind a little bit of rain and children don't either!)
Cancellations must be made before 9.00 am on the day of the party or at least 3 hours before the start time of your party, whichever is the earlier.
- SUPERVISION**– Please ensure adequate adult supervision for children at parties. We will supervise children handling the ponies but very young and less confident children may need to be assisted during the party. It is also wise to check with parents of the other children attending your child's party that they do not have allergies to ponies and that they are happy for them to be in contact with the ponies.
- FEEDING THE HORSES**– **Please do not feed the horses** with any sweets, titbits or anything. This can lead to Colic which is a serious condition which can (and has been here) be fatal.
- DOGS**- No dogs or other animals may be brought onto the premises under any circumstances. (Guide dogs accepted of course).
- SAFETY – Safety of the children and the horses is of paramount importance to us.**
A safety briefing will take place before the start of your party.
Our horses are quiet, well trained, well used to children and frequently handled. However, whilst PPIM will take every precaution to ensure the safety and wellbeing of all visitors whilst on the premises, horses, like all animals can be easily disturbed and as a result could become unpredictable. PPIM cannot accept liability for any injury, damage or loss sustained as the result of such an event. In addition PPIM accept no responsibility for damage to vehicles or personal property whilst on site.
- PUBLIC LIABILITY** – We have public liability insurance and this dictates some of our terms and conditions.

10. **CANCELLATION OF A PARTY IN PROGRESS** - We ask that our instructions and guidelines for behaviour when handling our ponies are followed for the safety of the children and the welfare of the ponies. PPIM reserve the right to cancel any party in progress should the behaviour of any child / children become unacceptable and pose risk to any of our animals or to other children. Should this situation occur, no monies paid will be refunded. **To date this has never happened.**
11. **RIDING**– It is not possible for children to ride any of our Miniature Horses (all activities with the horses are in-hand activities) and parents should ensure that all children are aware of this so as to avoid any disappointment. However, there are more than enough really exciting activities to keep partygoers well occupied and no one has **ever** left our premises disappointed.
12. **CLOTHING & WHAT TO WEAR**– PPIM advises that party clothes are avoided due to the nature of some of our activities and the fact that activities are predominantly outdoors. We suggest jeans / playwear and trainers / school shoes or even wellies would be ideal. Our well kept party paddock has good grass cover and is not muddy, however this cannot be guaranteed. Please be aware that the grass could be wet and children may get dirty. PPIM cannot accept responsibility for damage to clothing or clothing becoming soiled. PLEASE remember a coat is essential. Suggestions are always included on the 'Note for parents' included in the invitations we send you but it is always worth reminding parents.
13. **ADULTS** – Please advise PPIM of the number of adults that will accompany the children on your party. Due to limited space we advise this is kept to a minimum. We have parking for about 8 vehicles.
14. **HYGIENE**– children must use the hand wash facilities provided before consuming any food or drink.
15. **NO ACCESS AREAS** – Children (and adults) must only enter the Party Paddock under the supervision of PPIM and must not, under any circumstances enter any other gated field / paddock, all of which are clearly marked with No Entry signs. Electric horse fencing will be turned off for the duration of parties, however, for purposes of best practice all areas not used during your party will be marked as no entry and these signs must be observed by BOTH children and adults.
CHILDREN MUST NOT CLIMB OUR ROCKERY, STAND ON GATES OR FENCES OR PULL ON ELECTRIC FENCE TAPES.
16. **PHOTOGRAPHS** – PPIM sometimes photograph party activities for use on our website or for advertising purposes
[. Any parents who do not wish their child to be photographed must advise PPIM in advance.](#)
17. **ARRIVAL & DEPARTURE TIMES** – **Please arrive no earlier than 15 minutes before your start time (if you do arrive earlier please stay in your car a little while as we will be busy setting up for your party)** – our safety brief will take place before the party starts. We ask that you depart our premises within 10 minutes of the party finish to allow us sufficient turnaround time for the next party or to allow us time to tidy and clean up before putting the horses to bed. We will have really loved your company but from past experiences children just do not want to go home, so we ask you as parents, to encourage your children to leave after your party tea.

DECLARATION

I understand that as head of the party named above I sign on behalf of myself and the whole party, and that I have read, understood and accept the terms and conditions of reservations.

Signature	Date	Please make any cheques payable to <u>M Foulkes</u>
Deposit paid £50 / payment in full (please circle)		£

Send completed and signed booking form along with your deposit to:
**Pony Parties In Miniature, Wood End Barn, Wood End Lane, Curborough, Lichfield, Staffordshire.
WS13 8EW**

**If you have chosen to pay your deposit via card, PayPal (miniparties@mail.com), bank transfer or cash
please continue to sign and forward these forms to the address above.**

Thank you for choosing us for your celebration

